



2021 ANNUAL MEETING MHM AUTOMATION LIMITED

Notice is hereby given that the 2021 Annual Meeting of Shareholders of MHM Automation Limited will be held at The George Hotel, 50 Park Terrace in Christchurch and online at www.virtualmeeting.co.nz/mhm21, on Friday, 29 October 2021, commencing at 10.00am (New Zealand time).

MHM may, in its sole discretion, elect to hold the meeting as an online-only meeting if it considers it necessary, or desirable to do so to comply with any applicable legal restrictions, or for health and safety reasons, associated with the COVID-19 pandemic or otherwise. If MHM exercises its discretion to hold an online-only meeting, MHM will provide shareholders with as much notice as is reasonably practicable by way of an announcement to the NZX and on MHM's website.

AGENDA FOR THE ANNUAL MEETING

1. Chair's and Management presentations
2. Shareholder discussion
3. Resolution

To consider, and if thought fit, to pass the following ordinary resolution:

Resolution – Reappointment of Auditor

To record the reappointment of BDO as auditors of the Company and to authorise the Directors to fix the auditors remuneration.

4. Other business

To consider such other business as may be properly submitted to the meeting.

By Order of the Board

I McGregor

Company Secretary

EXPLANATORY NOTES

Appointment of Auditor

Pursuant to section 207T of the Companies Act 1993, BDO is automatically reappointed at the Annual Meeting as auditor of the Company. The resolution authorises the Board to fix the remuneration of BDO as the Company's auditor.

IMPORTANT INFORMATION

Voting

The only persons entitled to vote at the Meeting are registered shareholders (or their proxies or representatives) as at 10:00am on Wednesday 27 October 2021, being not later than 48 hours prior to the start of the meeting. Only the shares registered in those shareholders' names at that time may be voted at the Meeting. Voting can be done by appointing a proxy to vote on your behalf at the Meeting; or by participating in the Meeting and voting.

Your right to vote may be exercised by:

- attending the meeting and voting in person;
- attending the online meeting and voting online, or
- appointing a proxy (or representative) to attend the meeting and vote in your place (Proxy).

If you are attending the meeting in person, please bring the enclosed voting form that will act as your admission card to the meeting.

How to appoint a proxy

If you are not able to attend the annual meeting, either in person or online, but wish to appoint a Proxy to attend the meeting and vote on your behalf, you can appoint a Proxy online at <https://investorcentre.linkmarketservices.co.nz/voting/mhm>. You will be required to enter your CSN/Holder Number and Authorisation Code (FIN). If you do not have a FIN number, please contact Link Market Services at 09 375 5998 or enquiries@linkmarketservices.com; or – complete and return your proxy form in accordance with the instructions on the form. Your completed proxy form must be received by Link Market Services, or your Proxy appointment lodged online, by no later than 10.00am (New Zealand time) on Wednesday 27 October 2021. If you wish, you may appoint the Chair of the meeting as your proxy. To do so, please write "Chair of the meeting" in the relevant section. The Chair will vote according to your instructions. If the Chair is not instructed how to vote, the Chair will vote as he thinks fit.

HOW TO ATTEND THE ONLINE MEETING

Shareholders will be able to attend and participate in the Meeting virtually via an online platform provided by MHM's share registrar, Link Market Services at www.virtualmeeting.co.nz/mhm21. If you will be attending online, you will require your Holder Number for verification purposes.

Shareholders attending and participating in the Meeting virtually via the online platform will be able to vote and ask questions during the Meeting. More information regarding virtual attendance at the Meeting (including how to vote and ask questions virtually during the Meeting) is available in the Virtual Annual Meeting Online Portal Guide, which is available at <https://bcast.linkinvestorservices.co.nz/generic/docs/OnlinePortalGuide.pdf>

SHAREHOLDER QUESTIONS

MHM Automation offers the facility for shareholders to submit questions to the Board in advance of the Meeting. Questions should be relevant to matters at the Annual Meeting, including matters arising from the financial statements, general questions regarding the performance of MHM. There will also be the opportunity for shareholders to ask questions during the Meeting. Please submit questions by completing the section on the Proxy Form, or go to <https://investorcentre.linkmarketservices.co.nz/voting/mhm> and submitting your questions on line to Link Market Services by 10.00am on Wednesday 27 October 2021.